

Cambridge Public Library  
Board of Library Trustees  
Minutes

A regular meeting of the Board of Library Trustees was held on Monday, December 16, 2002 in the Director's Office of the Main Library. The following members of the Board of Library Trustees were present:

- Janet Axelrod
  - William Barry
  - Andre Mayer
  - James Roosevelt
  - Nancy Woods
- also present:
- Susan Flannery, Director of Libraries
  - Bertha Chandler, Assistant Director
  - Marilyn Gagalís, Administrative Assistant

Minutes of the June meeting were approved.

Correspondence was acknowledged from Sandra Albano, Diane Garratt, Lea A. Sison, Aggie, Mariah, and Michelle Goldsmith, and Matthew Hodge.

James Roosevelt reported that he would continue his pursuit to schedule Senator Hillary Clinton as the keynote speaker for the Galbraith Lecture Series. He will report back next month with a final determination. At this point, if Senator Clinton declines the invitation, Mr. Roosevelt and Ms. Axelrod will contact Professor Galbraith directly.

Nancy Woods presented her ideas concerning better and more consistent signage throughout the library system. She suggested that same size, color and font be used for signs in all libraries. Additionally, she suggested the signs be inserted into a holder similar to the ones used at the Valente Branch. Susan Flannery will speak with staff and the library's graphic designer and review signs throughout the system before implementing a new policy.

Susan Flannery presented an update on the Main Library building project. She reported that a traffic study and video taping of the traffic was being conducted at the site but that the last meeting seemed to bring a tentative agreement as to the placement of the parking garage and entry to that garage. Susan will provide more on this next month.

Board members asked Ms. Flannery about the possibility of a "food for fines" program. Since this type of program has been successfully implemented in other communities, Cambridge could follow those guidelines and provide for the needs of this community. It was also suggested that a label be printed for the non-perishable items. This label would acknowledge that the Cambridge Public Library was the donor of the item.

Ms. Flannery informed the Board of the library's FY04 budget mandates as required by the City Manager. Library staff has already made their requests known to the Director through discussions at recent staff meetings. Ms. Flannery solicited priorities from the Trustees as well. Ms. Flannery requested a comparison of staff requests to the strategic plan.

There being no further business to come before the Board, the meeting was adjourned at 9:00 p.m. The next meeting of the Board will be on Monday, January 13, 2003 at 6:30 p.m. in the Main Library.

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Andre Mayer, Secretary

Action Items:

- James Roosevelt to contact Senator Clinton to determine schedule for Galbraith Lecture.
- Susan Flannery to determine policy for signage in all libraries.
- Library Trustees to prepare and present any budget priorities at next meeting.